



भा.वा.अ.शि.प.-वर्षा वन अनुसंधान संस्थान

ICFRE-RAIN FOREST RESEARCH INSTITUTE

भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद

Indian Council of Forestry Research & Education

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय, भारत सरकार

(Ministry of Environment, Forest & Climate Change, Govt. of India)

देववन, जोरहाट-785010(असम)/ Deovan, Jorhat-785 010 (Assam)



No. ICFRE-RFRI/2025/59/Swachhata

Dated: As per eSign

कार्यालय आदेश / Office Order

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय (MoEFCC), भारत सरकार द्वारा जारी निर्देशों के तहत, इस संस्थान में 2 अक्टूबर से 31 अक्टूबर, 2026 तक 'विशेष अभियान 6' (स्वच्छता ही सेवा 2026) आयोजित किया जाएगा।/In pursuance of the directives issued by the Ministry of Environment, Forest and Climate Change (MoEFCC), Government of India, the **Special Campaign 6 (Swachhata Hi Seva 2026)** is scheduled to be observed at this institute from **2nd October to 31st October, 2026**.

एक महीने तक चलने वाले इस कार्यक्रम को सुचारू, कुशल और व्यवस्थित ढंग से आयोजित करने के लिए, कमेटियों और टीम के सदस्यों की एक खास सूची तैयार की गई है (इसे Annexure-I के तौर पर साथ में लगाया गया है)। हर कमिटी में सूची में सबसे ऊपर दिए गए व्यक्ति की ज़िम्मेदारी होगी कि वह सौंपी गई गतिविधि का समन्वय और संचालन करे। साथ ही, उन्हें गतिविधि से पहले और बाद की तस्वीरें और गतिविधि की एक संक्षिप्त रिपोर्ट नोडल अधिकारी, डॉ. तारा कुमारी (साइंटिस्ट-B) को सौंपनी होगी। / For the smooth, efficient, and structured conduct of the month-long programme, a dedicated list of committees and team members has been prepared (enclosed as Annexure-I). The first person listed under each committee shall be responsible for coordinating and conducting the assigned activity and shall submit the before-and-after photographs along with a brief report of the activity conducted to the Nodal Officer, Dr. Tara Kumari, Scientist-B.

सभी कर्मचारियों को निर्देश दिया जाता है कि वे कार्यक्रम के सफल आयोजन और समापन को सुनिश्चित करने के लिए सक्रिय रूप से भाग लें। / All employees are hereby instructed to actively participate to ensure the successful organization and completion of the programme.

Digitally signed by

Nitin Kulkarni

Date: 30-09-2026

10:18:19

(डॉ. नितिन कुलकर्णी/Dr. Nitin Kulkarni)

निदेशक/Director

प्रतिलिपि / e-Copy to

1. Head, Facilities and Services, ICFRE-RFRI, Jorhat for information
2. All HoDs with a request to intimate the content amongst Scientists, Officers and supporting staff.
3. IT cell for necessary uploading to the Institute's website.

Annexure-I**Day-wise activities for ‘Swachhta Hi Seva-2026’**

Date	Activity (s)	Coordinating team	Responsibilities
02.10.2026	1) Swachhta pledge 2) Felicitation of Safai Bandhus	Dr. Tara Kumari, Scientist-B Ms. Rekha Mahato, Scientist-B Dr. Kambam Boxen Meetei, TA Mr. Jagat Ballab Ghosh, TA Mr. Monoj Kr. Borah, FRO Mr. Dulal Ch. Borah, Technician	Conducting the complete program
05.10.2026	Cleaning of SFM Division	Mr. Nada Tadi, Scientist-C Dr. Kambam Boxen Meetei TA Ms. Puja Sutradhar, MTS	Cleaning, before and after geotagged photos, short report on the activity performed
06.10.2026	Cleaning of Type-I quarters	Mr. Pankaj Yadav, MTS Mr. Vikas Kumar Yadav, MTS Ms. Sujatha Kumari, MTS	Cleaning, before and after geotagged photos, short report on the activity performed
07.10.2026	Cleaning of Type-II quarters	Mr. Pinaki Sutradhar, Technician Mr. Nayanjyoti Das, Technician	Cleaning, before and after geotagged photos, short report on the activity performed
08.10.2026	Cleaning of Type-III quarters	Mr. Rajib kr. Boro, Asst. Mr. Abhijit Medhi, TA Mr. Jagatballav Ghosh, TA	Cleaning, before and after geotagged photos, short report on the activity performed
09.10.2026	Cleaning of Type-IV quarters (Block A & B)	Dr. Rakesh Kumar Prajapat, Scientist-B Mr. Anshuman Patel, Scientist-B	Cleaning, before and after geotagged photos, short report on the activity performed
12.10.2026	Cleaning of Forest Protection Division	Dr. Prasun Karmakar, Scientist-C Mrs. Gurpreet K Bhamra, TA Mr. Rinku Kalita, MTS	Cleaning, before and after geotagged photos, short report on the activity performed
13.10.2026	Cleaning of C&B Division	Mr. Sonkeshwar Sharma, Scientist-C Mr Nishant Jyoti Saikia, TA Mr. Wasim Islam, Technician Mr. Dheeraj, MTS	Cleaning, before and after geotagged photos, short report on the activity performed
14.10.2026	Cleaning of Type-IV quarters (Block C & D)	Mr. Nilabh Ch. Das, TO Ms. Muna Tamang, Scientist-B	Cleaning, before and after geotagged photos, short report on the activity performed
15.10.2026	Cleaning of FECC Division	Dr. Tajum Doni, Scientist-C Mr. Pradeepen Rai, TA Ms. Sujatha Kumari, MTS	Cleaning, before and after geotagged photos, short report on the activity performed
16.10.2026	Cleaning of GTI Division	Dr. Karma Bhutia, Scientist-C Mrs. Ritashree Khanikar, ACTO Ms. Shahnin Akhtar Islam, MTS	Cleaning, before and after geotagged photos, short report on the activity performed

19.10.2026	Cleaning of Type-V quarters	Dr. Nibedita Guru, Scientist-C Dr. Bebija L. Singha, ACTO	Cleaning, before and after geotagged photos, short report on the activity performed
21.10.2026	Cleaning the lab of SM Division lab	Dr. Mitali Mehta, Scientist-B Dr. Shahina N N, Scientist-B Dr. Md Mahmudul Hasan Middy, Technical Assistant Mr. Satyajit Pachani, MTS	Cleaning, before and after geotagged photos, short report on the activity performed
22.10.2026	Cleaning the labs of FECC Division	Dr. Kingshuk Modak, Scientist-C Mr Ashish K Dutta, Technician Mr. Pankaj Yadav, MTS	Cleaning, before and after geotagged photos, short report on the activity performed
23.10.2026	Cleaning the labs of C&B Division	Mr. Sonkeshwar Sharma, Scientist-C Mr Nishant Jyoti Saikia, TA Mr. Wasim Islam, Technician Mr. Dheeraj, MTS	Cleaning, before and after geotagged photos, short report on the activity performed
26.10.2026	Cleaning the labs of Forest Protection Division	Dr. Prasun Karmakar, Scientist-C Mr. Akshay Mishra, TA Mr. Rinku Kalita, MTS	Cleaning, before and after geotagged photos, short report on the activity performed
27.10.2026	Scrap disposal	Mr. Angshuman Borah, Senior Store Keeper Dr. Girish Gogoi, ACTO	E-waste management, before and after geotagged photos, short report on the activity performed
28.10.2026	Record Management of Physical files	Dr. Prasun Karmakar, Scientist-C Mr. Ashim Chetia, LIA Mr. Francis Nath, LIA Mr. Angshuman Borah, Sr. Store Keeper	Record Management of Physical files and E-Files, before and after geotagged photos, short report on the activity performed
29.10.2026	Cleanliness Target Unit (CTU)	Dr. Kingshuk Modak, Scientist-C Mr. Monoj Kr. Borah, FRO Mr. Alok Baruah, Dy. Ranger	Identification of CTU, its cleaning, Before and after geotagged photos day-wise
30.10.2026	Cleanliness Target Unit (CTU)	Dr. Kingshuk Modak, Scientist-C Mr. Monoj Kr. Borah, FRO Mr. Alok Baruah, Dy. Ranger	Identification of CTU, its cleaning, Before and after geotagged photos day-wise